

Management

SCQF LEVEL 9 MODERN APPRENTICESHIP



12 Month Programme

Developed to support middle managers, this qualification allows candidates to demonstrate competence in job-related skills in their particular area of work and expertise.

Introduction to the course

This qualification will give you the skills and confidence to handle a range of management tasks – such as planning, allocating and monitoring work, or supporting and motivating your team as well as contributing to broader activities, such as change programmes and recruitment.

Learner outcomes

There are four mandatory and four optional units in this qualification. The four mandatory units are:

- Develop operational plans.
- Provide leadership in your area of responsibility.
- Manage business processes.
- Develop and sustain productive working relationships with stakeholders.

Optional units will focus on the skills to encourage innovation, plan and implement change, develop productive working relationships and more.

Assessment

Assessment is through performance in the workplace and will be based on performance evidence, i.e. observation (in person, screen sharing) and work products generated by the candidate (word-processed documents, letters, spreadsheets, travel/accommodation bookings, receipts, e-mail correspondence, database reports, graphic elements, etc.). The specific evidence produced will depend on the choice of optional units.

A good fit for

This qualification has been specifically designed for middle managers with a wide span of control, autonomy and accountability for performance, who are responsible for determining resource allocation and operational methods in their department or organisation.

What's next?

Learners may progress into a further qualification to strengthen their expertise.

Course overview



Start Date
Flexible



Level
SCQF Level 9



Duration
12 months



Delivery
Blended



Assessment
Workplace assessments



Qualification
Management at SCQF level 9



Entry Requirements
Candidates must be in a job or placement where they are carrying out relevant tasks and responsibilities which allow them to gather the required evidence.

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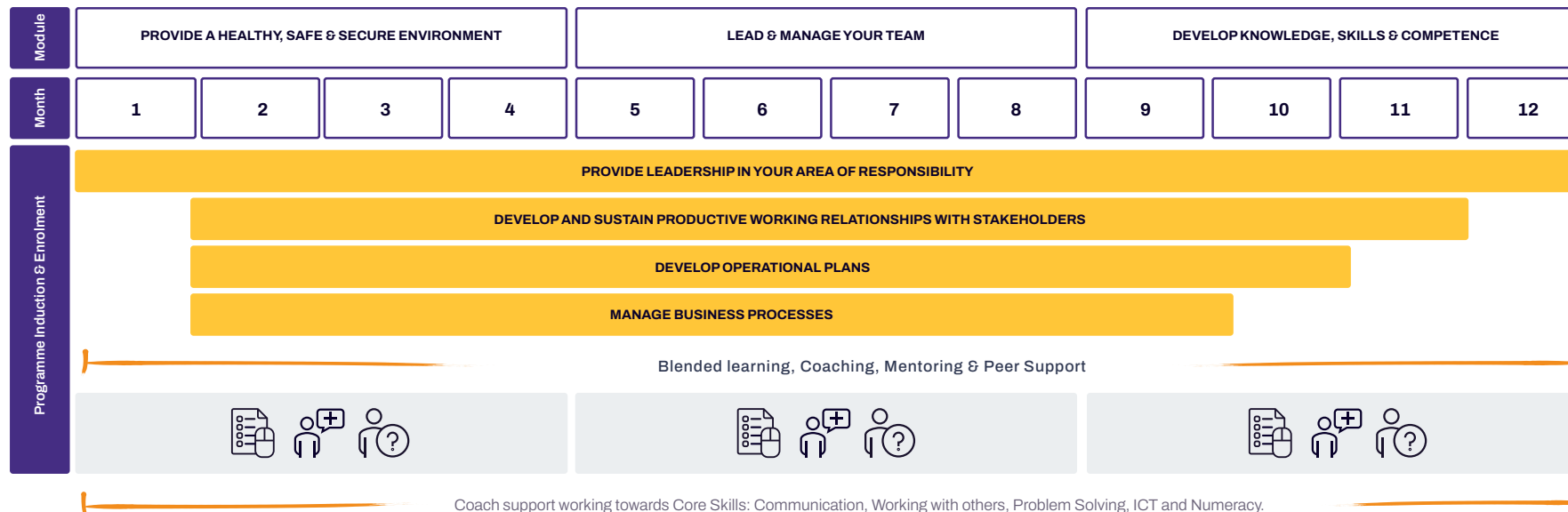


unlocking potential
delivering personalisation
enhancing performance

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Blended Delivery Model



Key



Online learning



Progress reviews



Assessment visit

The optional units available will be discussed with your skills coach at the start of the programme, as part of your personal development plan.