

# Team Leader

## LEVEL 3

 12 Month Programme + EPA

This level 3 apprenticeship is designed to equip line managers with excellent leadership skills, and drive teams towards business success.

### Introduction to the course

The apprenticeship introduces the learner to different leadership styles, organisational cultures and team management models, as well as the importance of personal development for a first-line manager.

This is a practical programme, where leadership and management principles are made relevant to the work situation. It is suitable for a Team Leader or Supervisor who has responsibility for managing a team to achieve organisational goals.

The learner will be supported by a mentor, who will encourage development of their leadership and management qualities, with a view to progressing towards recognised CMI qualifications.

### Learner outcomes

The learner will develop skills to lead, manage and develop team members, plan and monitor workloads and resources, deliver projects, resolve problems and build relationships.

The course will also develop the learner's knowledge of HR systems and legal requirements and performance management techniques including: setting objectives; conducting appraisals; reviewing performance; recognising achievement and providing feedback.

### Assessment

Learners maintain an activity portfolio alongside on programme assessment. With the approval of the employer, learners will progress to End-Point Assessment where they will be required to undertake a professional discussion (1hr) around their portfolio of evidence, gathered during the apprenticeship. The second part is a presentation (20 mins) followed by Q & A (40 mins)

### A good fit for

This apprenticeship is best suited to someone already in a Team Leader role with operations and project responsibilities or responsibility for managing a team to deliver a clearly defined outcome.

### What's next?

On completion of the apprenticeship, learners may choose to use the CMI post-nominals if they continue membership with the CMI. Learners can continue their professional development with our Level 5 Operations or Departmental Manager apprenticeship or a Level 5 professional qualification in Management and Leadership.

### Programme in partnership with:



# babington

### Course overview



**Start Date**  
Flexible



**Level**  
3



**Duration**  
12 months + 4-months EPA



**Delivery**  
Blended



**Assessment**  
On-Programme and End-Point Assessment



**Qualification**  
Team Leader apprenticeship at Level 3



**Entry Requirements**  
Candidates must be a team leader in a role which they directly line manages a team of 2 or more people, throughout the period of learning (12 months).

# Team Leader

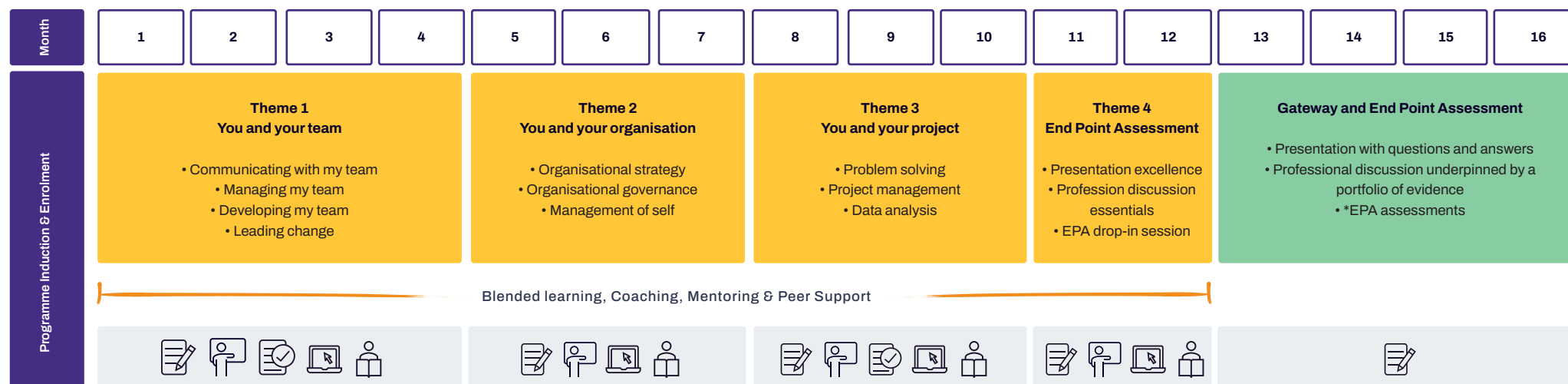
## LEVEL 3

unlocking potential  
delivering personalisation  
enhancing performance

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## Blended Delivery Model



\* Maths and English functional skills may be included in your apprenticeship programme depending on the programme requirements and your prior attainment level.

### Key



Informal learning



Coaching/  
Mentoring



Competency  
gateway/Exams



Training/  
Simulation



Self Study