Introduction
to Project
Management

Develop the skills to manage complex projects

Project management is cited as a top technology job and the global economy needs 25 million new project professionals by 2030 to keep up with demand. Start your journey to become a project professional and set yourself up for success.

Babington's Skills Bootcamp, 'Introduction to Project Management is designed to help individuals gain the basic skills to run complex projects. This programme forms part of the Skills Bootcamps for Londoners, a programme supported by the Mayor of London and is helping Londoners gain the skills that employers need to progress career opportunities in priority sectors.

A project manager must be able to run complex projects, manage teams both physically and remotely and communicate progress effectively. This bootcamp starts you on that journey.

"My specialist trainer has been really specific throughout. I was finding it difficult to manage by studies but he was understanding and very motivating. I really appreciate his enthusiasm and encouragement."

What is the Introduction to Project Management Bootcamp and is it right for me?

The pandemic has revolutionised the way that organisations operate and so the role of a project manager has become more complex, requiring projects to be overseen remotely, and individuals now expected to be digitally capable of leading project teams.

This new and exciting Skills Bootcamp, part of the Government's Lifetime Skills Guarantee and Plan for Jobs, supported by the Mayor of London, is part of a free pilot scheme that has been rolled out across the nation from 2021, which is open to anyone aged 19* and over and resident within the Greater London Authority (GLA).

The Introduction to Project Management Bootcamp is designed for those who are starting out in their career, reskilling from a different sector or re-entering the job market. It builds the basic skills that are expected by employers, develops an understanding of project management and leadership, explores the organisational and work structures that ensure project governance and increases your skills leading diverse teams remotely to effectively run complex projects.

* Payments to those in receipt of JSA or Universal Credit will not be affected by taking the Skills Bootcamp for its full duration.

Learning Content

Within your 12-week programme you will be expected to commit the relevant time to your study as outlined adjacently.

Learners must have access to their own IT equipment and to the internet, as all sessions will take place online.

Week 1	Week 2	Week 3	Week 4	Week 5
Programme Launch	**Personal Development**	**Leading Diverse Teams Remotely**	**Remote Performance Management**	**Digital Capability**
• Programme overview	• Emotional intelligence skills • Signs of stress when working remotely • Using a teams natural energy	• Tuckman team evaluation • Diversity and inclusion • Team engagement • Coaching	• Approaches to performance management • Bringing out the best in people • Internal and external performance factors	• Digital skills gap analysis and review • Digital evolution/footprint • Social media, reputation and impact • CV review and rewrite
Duration: 1 Day	**Duration: 1 Day**	**Duration: 1 Day**	**Duration: 1 Day**	**Duration: 1 Day**

Week 6	Week 7	Week 8	Week 9	Week 10
Project Management & Leadership	**Project Organisational & Work Structures**	**Communication & Remote Presentation Skills**	**Project - Business Improvement Proposal**	**Consolidation & Support Day**
• The dynamics of project management and leadership • Project phases/risks • Stakeholder management	• Project organisational and work structures • Project governance • E-learning: it's all about evolution	• Methods of communicating • The power of words • Presenting remotely	• Applying leadership, management and project skills to create a business improvement proposal ready for presentation	• Support and guidance for project scoping and presentation
Duration: 2 Days	**Duration: 2 Days**	**Duration: 1 Day**	**Duration: 2 Days**	**Duration: 1 Day**

Week 11	Week 12
Case Study Presentation	**Completion**
• Present proposed project	• Meaningful feedback • Certification • Progression planning
Duration: 1/2 Day	**Duration: 1 Day**

Key

Workshop   E-Learning   Reflection-led learning   1-2-1 Progress Reviews

What will I achieve?

Babington is committed to delivering real-life skills; those needed by employers right now from project fundamentals to digital capability.

Babington has connections with many employers who are looking for new talent and can provide pathways into real jobs. We advertise over 200 live roles a month and support learners with interview preparation to help you perform at your best.

The Skills Bootcamp will build the fundamental skills needed in project management and the digital capability that is expected by employers when working in remote teams, providing you with the knowledge for a longer term career as a project manager. This programme will allow you to confidently advertise your suitability for roles when you've completed the course.

Overview

Start Dates
The next bootcamp start dates can be found here.

Duration
12 weeks; typically between 8-12 learning hours per week, inclusive of self study time.

Delivery
Blended, virtual classroom.

Progression Opportunities
A higher level apprenticeship, further learning, role progression or a new role.

Entry Requirements
Open to all learners 19+ that are resident within the Greater London Authority (GLA), have access to online learning, and a commitment to develop your skills over 12 weeks.

Find out more about Skills Bootcamps.

Programmes are free for learners.

Explore Skills Bootcamps →

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Ready to develop your project management skills?

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