



FREE ONLINE LEARNING

DIGITAL SKILLS FOR WORK

LEVEL 2

Who is this course for?

This qualification enhances your competency in digital literacy skills, supporting you within your current job role or giving the opportunity for progression into a role where digital skills are required. Our qualifications have been developed to provide learners with the best opportunity to enhance their success in employment across a range of sectors.

What does the qualification cover?

Topics include:

- Find and use information
- Safety and security when using data and digital devices
- Communicating and collaborating online
- Using word processing software
- Digital career development

How is the course delivered?

All of these courses are completed via our online learning platform supported with interactive resources and webinars to cover the key topics where you can interact with a tutor and your peers. You will be supported throughout by one of our tutors who will review your progress.

Course overview



START DATE

Flexible



LEVEL

2



DURATION

8-12 weeks - Independent studying



DELIVERY

Access to Babington E-Learning Platform



QUALIFICATION

Level 2 Digital Skills for Work